

International Office How to fill in the Study Plan – Uniweb

# How to fill in the Study Plan – Uniweb

Through this procedure you can add the course units that you have chosen to your **Online Booklet**.

# It is only possible to sign up for exams and register results once you have completed your Study Plan.

Please follow these step-by-step instructions to avoid any errors and to correctly add all course units.

>>> We advise you **NOT TO USE your mobile phone or SAFARI browser** when you complete the Study Plan (as the pages do not appear properly). Instead use Mozilla Firefox or Google Chrome. Also make sure you have a good internet connection).



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# Step 1 - LEARNING AGREEMENT

- Visit the course catalogue webpage (<u>http://en.didattica.unipd.it/)</u> and look up the course units listed in your confirmed Learning Agreement
- For each course unit, write down the following information: *(highlighted in the green boxes)* 
  - Official name
  - ➢ Code
  - Degree course
  - ECTS credits
  - Department of reference
  - Teacher in charge

Course unit BIOLOGY AGO4100865 A.A. 2017/18 Information concerning the stude	ants who oppolled in A.V. 2017/18
<ul> <li>Information on the course</li> </ul>	unit
Degree course	First cycle degree in FOOD SCIENCE AND TECHNOLOGY (Ord. 2017) Advos7, Degree Course structure A.1. 2017/10, A.1. 2017/10
Number of ECTS credits allocated	8.0
Type of assessment	Mark
Course unit English denomination	BIOLOGY
Website of the academic structure	http://www.agrariamedicinaveterinaria.unipd.it
Department of reference	Department of Agronomy, Food, Natural Resources, Animals and the Environment
Mandatory attendance	No
Language of instruction	Italian
Branch	LEGNARO (PD)
Single Course unit	The Course unit can be attended under the option Single Course unit attendance
Optional Course unit	The Course unit can be chosen as Optional Course unit
✓ Lecturers	
Teacher in charge	ALESSANDRA RAMPAZZO alessandra.rampazzo@unipd.it



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#### **IMPORTANT!!!**

There are two types of course units:

- Free access: that can be selected by anyone without any restrictions
- Restricted access: (i.e. course units usually reserved for students enrolled in a specific degree course, however this restriction does not apply to exchange students). <u>ATTENTION!</u> These restricted course units can only be selected in the second stage of the Study Plan procedure. They will not appear in the first list that you will see, but instead in the later ones (called "Rules").

If the course unit is restricted access, the following sentence will be indicated in the course catalogue: «The course unit is available only for students enrolled in...».

Degree course	Second cycle degree in <u>COGNITIVE NEUROSCIENCE AND CLINICAL NEUROPSYCHOLOGY</u> PS1932, Degree course structure A.Y. 2017/18, A.Y. 2018/19
Number of ECTS credits allocated	6.0
Type of assessment	Mark
Course unit English denomination	ADVANCED SOCIAL PSYCHOLOGY AND SOCIAL NEUROSCIENCE
Department of reference	Department of General Psychology
Mandatory attendance	No
Language of instruction	English
Branch	PADOVA
Single Course unit	The Course unit CANNOT be attended under the option Single Course unit attendance
Optional Course unit	The Course unit is available ONLY for students enrolled in COGNITIVE NEUROSCIENCE AND CLINICAL NEUROPSYCHOLOGY



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## **IMPORTANT!!!!**

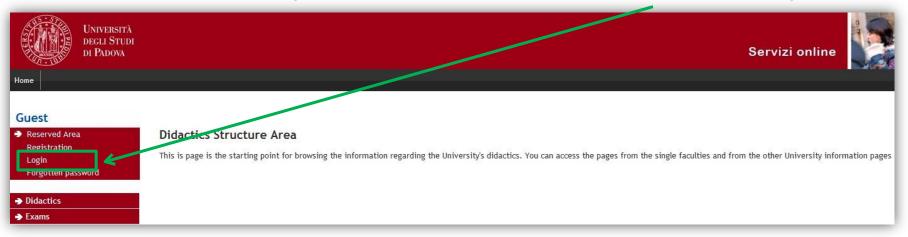
You will not find the course unit '**Italian Language Lab – L2**' (worth 3 ECTS) in the course catalogue, it will be automatically entered to your Online Booklet by the Student Office before the end of your mobility. Therefore you do not need to select it during the Study Plan procedure.



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## **Step 2 - Access to Uniweb**

• Visit the Uniweb Home Page (<u>https://uniweb.unipd.it/Home.do</u>) and click on Login



 Type in your username and password

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NGLE SIGN ON
<ul> <li>@unipd.it</li> <li>@studenti.unipd.it</li> </ul>



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# Step 3 - Filling in the Study Plan

• To start the procedure, click on 'study plan'.

Università decli Studi di Padova					Servizi online		
Student		(Student a. letails click on "Home"> "Master data" course and course units are available on the w				Hide details 💌	
<ul> <li>Reserved Area</li> <li>Logout</li> <li>Change Password</li> </ul>	There is a current theft atten ask for the transmission of p	npt of the e-mail users credentials by a phishin rsonal details to their users.	ng message massive lending. That message	, asking to transmit your personal o	details by e-mail, must be overlooked. Pl	lease note that system administrators never	
➔ Home	Personal details		Show details 🕨	Student status		Show details 🕨	
➔ Certificaziona Unica	Tersonal decans		Show dealer -	Judent Status		Show details	
→ Registrar's Office	Control panel		Hide details 💌	Messages		Hide details 🔻	
Course Registration							
➔ Diploma attainment	3			<b>D</b>			
Tirocini e stage	Process	Status	To do list	Personal messages			
HomePage Stage	Fees	© situazione regolare	display	Sender	Title	Date	
Aziende	Career plan	🛛 editable	study plan	No messages			
Opportunità Le mie opportunità	Available terms	🤨 0 available terms				other messages	
Le mie opportanita	Term registration	💿 0 bookings					
Le mie ricerche salvate	Notes					Hide details 🔻	



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- Click on 'New study plan'
- · Then, click on 'Proceed to complete your study plan'
- To add course units to your study plan, click on 'Add Activity'



#### Free access course units



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#### First list: free access course units ONLY

- Now you will find the list of Degree courses, grouped into departments. If you click on a Degree course, you'll find only the *free access course units* that belong to it.
- Note the information about the free access course units which you have found in the course catalogue (<u>http://en.didattica.unipd.it/</u>: Degree course, Department of reference, code, credits, professor etc.)

tudent	
	Choice of the course units - Study plan of - [MAT.
	This page shows the list of the degree courses: click on one of them to see the teaching activities it offers.
X	[D060000] - DEPARTMENT OF CULTURAL HERITAGE: ARCHAEOLOGY AND HISTORY OF ART, CINEMA AND MUSIC
	[LE0604] Cultural Tourism Planning and Management
	[LE0606] Visual and Performing Arts
Reserved Area	[LE0609] History of Art
Logout	[LE0615] THEATRE, FILM, TELEVISION AND MEDIA STUDIES
Change Password	[LE0616] ARCHAEOLOGICAL SCIENCES
	[LE1855] History and Conservation of the artistic and musical heritage
Home	
Messages	[D160000] - DEPARTMENT OF AGRONOMY, FOOD, NATURAL RESOURCES, ANIMALS AND THE ENVIRONMENT
Master data	[AG0056] Agricultural science and technology
Identity documents	[AG0057] Food science and technology
Dichiaraz. accettazione	[AG0058] Viticulture and enology science and technology
Registrations	[AG0063] AGRICULTURAL SCIENCE AND TECHNOLOGY
Career Plan	AG00641 FOOD SCIENCE AND TECHNOLOGY
Select Plan	[AG0065] Animal science and technology
Sooklet	[AV2190] ITALIAN FOOD AND WINE
Exam sessions	[AV2293] SUSTAINABLE AGRICULTURE
Partial exams	[IF0321] Land and environment science and technology
Booking notice board	[IF0325] ANIMAL SCIENCE AND TECHNOLOGY
Exam results	[IF0365] Science and Culture of gastronomy and catering
Certificates	
Course change	
Transfer application	[D210000] - DEPARTMENT OF BIOLOGY
Admission test	[IF0360] MARINE BIOLOGY
valuation test	[IF1839] Biotechnology
itate Exams	[SC1161] Natural Science
Enrolment	[SC1165] Biology
Portificaziona Unica	[SC1166] MOLECULAR BIOLOGY
Certificaziona Unica	[SC1175] Molecular Biology
Registrar's Office	[SC1177] Sanitary Biology
Course Registration	[SC1178] NATURAL SCIENCE
Diploma attainment	[SC1179] Evolutionary biology
Tirocini e stage	[SC1731] INDUSTRIAL BIOTECHNOLOGY



**IMPORTANT!!!!** In this first list **you will not find restricted access course units** (those usually reserved for students enrolled in a specific degree course, but accessible to exchange students).

For example, ALL course units belonging to the degree course 'Nursing and Midwifery Sciences' **are restricted access course units.** Therefore you will not find any listed, but instead the following statement:

The selected degree course doesn't have any free access course units / Non sono presenti attività selezionabili in questo corso di studi

Student	ном
	Choice of the course units [MAT. ]
0	Selected course units
	There are no selected activities
	Course units you can select from the degree course NURSING AND MIDWIFERY SCIENCES
<ul> <li>Reserved Area</li> <li>Logout</li> </ul>	Non sono presenti attività selezionabili in questo corso di studi.
Change Password	Change degree course
→ Home	
→ Certificaziona Unica	

You will be able to select restricted access course units in the following steps, for the moment you can only enter free access course unit



Free access course units

To add a free access course unit click on '**Aggiungi (Add)'** + The course unit will appear in the list above, called '*Selected course units*'. To delete a course unit that you have selected, click on '**Delete**'

		HOME » Piano di stud	io » Scelta Attività D
	Choice of the course units .		
	This page shows the teaching activities you can choose within each track.		
	Selected course units		
	Description	Credits (CFU)	Delete
Area	[LE05105857] CHEMICAL AND PHYSICAL METHODS OF ANALYSIS OF CULTURAL HERITAGE	6	<b></b>
	[LE09108130] HISTORY OF ARCHITECTURE	6	<b></b>
ssword	[LE22108160] HISTORY OF CONTEMPORARY ART	9	<b>a</b>
			P
	Course units you can select from the degree course ARCHAEOLOGICAL SCIENCES		
a	PERCORSO COMUNE [Degree course structure: 2014]		
cuments accettazione	Description	Credits (CFU)	Aggiungi
ns	[SUP5074318] 3D SURVEY FOR ARCHAEOLOGY	6	÷
	[LE08102148] ANCIENT DRAMA	6	+
	[LEN1032857] ANCIENT NUMISMATICS	6	+
oklet am sessions	[LE05100330] ANTIQUITY AND MEDIAEVAL INSTITUTIONS	6	÷
5115			
ns	[SUP5074297] ARCHAELOGY OF GREEK AND ROMAN BUILDINGS	6	+
	[SUP5074297] ARCHAELOGY OF GREEK AND ROMAN BUILDINGS [SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE	6	+
ns tice board			
ns tice board ts s nge	[SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE	6	+
ns tice board ts s	[SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE [SUP5074277] ARCHAEOLOGY OF PRE-ROMAN VENETO	6	+
ns tice board ts s nge plication test test	[SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE         [SUP5074277] ARCHAEOLOGY OF PRE-ROMAN VENETO         [LEL1000532] ARCHAEOLOGY OF THE ROMAN PROVINCES	6 6 6	+ + +
ns tice board ts s nge plication test	[SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE         [SUP5074277] ARCHAEOLOGY OF PRE-ROMAN VENETO         [LEL1000532] ARCHAEOLOGY OF THE ROMAN PROVINCES         [LE02044177] ARCHAEOMETRY AND GEO-RESOURCES FOR CULTURAL HERITAGE	6 6 6 6	+ + +
ns tice board ts s nge plication test test	[SUP6075717] ARCHAEOLOGY OF POST-CLASSICAL ARCHITECTURE         [SUP5074277] ARCHAEOLOGY OF PRE-ROMAN VENETO         [LEL1000532] ARCHAEOLOGY OF THE ROMAN PROVINCES         [LE02044177] ARCHAEOMETRY AND GEO-RESOURCES FOR CULTURAL HERITAGE         [LE02044166] ARCHEOLOGY OF PRODUCTION PROCESSES	6 6 6 6 6	+ + + +



Free access course units

In order to select another free access course unit belonging to a different degree course: go back to the first list by clicking on 'Change degree course' at the bottom left of the page.

Questionnaires	[LE03106445] PAPYROLOGY	6	+
General questionnaires	[SUP3052752] PETROLOGY APPLIEL TO CULTURAL HERITAGE	6	+
Annual questionnaire Assessment questionnaires on	[SUP5072981] POST CLASSICAL ARCHA EOLOGIES	6	+
he educational activities	[LEL1000531] PROTOHISTORY OF THE VELVCE AREA	6	+
Elezioni Studentesche	[LE02122722] RELIGIONS OF THE ANCIENT WORLD	6	4
ottoscrizione Liste	[SUP6074858] ROMAN ARCHAEOLOGY: ECONOMI, AND SOCIETY	6	+
Gestione Liste Conferma Candidature	[SUP5074337] ROMAN EPIGRAPHY AND INSTITUTION	6	+
	[LEN1032865] STRATIGRAPHY AND FORMATIVE PROCESTES	6	+
	[LE16101512] STUDY OF MANUSCRIPTS	6	÷
	[LE02044930] TERRITORIAL ARCHAEOLOGY	9	4
	Change degree course	Back to the rule	

- To add restricted access course units to your Study Plan, click on "Back to the rule"
- To finish the Study Plan procedure, click on "Back to the rule"



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Student							HOME - Study plan - Choice of the course units
student	Choice of the cou	urse units - Study Plan	of: [MAT				
	If the rule has not be fulfil	lled, you will be asked to select a o	egree course to display the list of the course u	nits of each course track. If the rule is optional	, you can skip forward to the next one.		
	PLEASE NOTE						
	The use of the browser k	eys to go forward or backward i	wizard can cause anomalies or errors in fill	ling in the study plan. Keep to the navigation	a suggested in the page.		
	Rule - No.1 - Year of cou	urse1					
<ul> <li>Reserved Area</li> <li>Logout</li> <li>Change Password</li> </ul>	presenti nel tuo Learning le attività didattiche ad a	Agreement definitivo, approvato accesso libero (cioè che non sono r	lai Coordinatori Erasmus della tua Università d	i origine e dell'Università degli Studi di Padova co corso di studi). Se non trovi l'attività didatti	di Studi potral neriverti agli esami ed ottenere . Nei passaggi successivi troverai una lista di Co ca che stai cercando, neoi dire che è un'attività	rsi di Studio tra cui scegliere.	: selezionandone uno, verranno mostrate SOLO
→ Home	Insegnamenti di ateneo -	- Choose from 1 up to 90 CP from	among the courses on offer				
Certificaziona Unica							
➔ Registrar's Office	<ul> <li>Coloction of teaching</li> </ul>	ng activities from the booklet					
Diploma attainment	<ul> <li>Selection of the deg</li> </ul>					4	
Apply as an exchange student	<ul> <li>Selection of the tea</li> </ul>	aching activity					
➔ Iniziative						· · · · · · · · · · · · · · · · · · ·	
International mobility			Add activity			Next rule	
Outgoing international mobility	Information about the st	tudy plan you are completing					
Ouestionnaires	Year of offer:	2017					
General questionnaires	Cohort:	2017					
General quescionnaires							

Please

#### wait patiently for the next page to load

without clicking the button again



# List of restricted access course units

**Restricted access** course units are grouped in different lists, according to their School of reference. These lists will appear in following pages:

- 1) School of Medicine
- 2) Schools of: Law, Economics and Political Science, Psychology, Human Science
- 3) Schools of Engineering, Science, Agriculture and Veterinary Medicine

As the list is extremely long, we suggest that you search for course unit name through the 'Find' function of your browser (Keyboard shortcut: press Ctrl+F).

If any course unit is missing in these lists, please send an email to <u>erasmus.incoming@unipd.it</u> providing the following information: course code, course name, ECTS credits, Degree Course of reference



**Restricted access course units** 

Select the course unit by clicking on the box next to it. If you have selected at least one course unit, click on "Next rule"

#### If you don't want to select any item on this list, click on "Skip forward'.

Student	HOME - Piano di Studio - Rule
	Choice of the course units - Study Plan of [MAT. [MAT. ]
	PLEASE NOTE
X	The use of the browser keys to go forward or backward in wizard can cause anomalies or errors in filling in the study plan. Keep to the navigation suggested in the page.
	Rule - No.3 - Year of course1
	In the following list you can ONLY find the course units belonging to the School of Law, School of Economics and Political Science and Department of Statistical Science. Course units belonging to other schools are listed in following so called "rules" (further in this procedure).
<ul> <li>Reserved Area</li> <li>Logout</li> <li>Change Password</li> </ul>	Giurisprudenza, Economia, Scienze Politiche e Scienze Statistiche - Choose from 1 up to 60 CP from among the following exams
➔ Home	e options:ECONOMICS [EP2093]
<ul> <li>Certificaziona Unica</li> </ul>	B. SIC MATHEMATICS FOR ECONOMISTS (EC03105600) - [ CFU: 10 ]
<ul> <li>Registrar's Office</li> </ul>	C WARCCIAL LAW (EPP4064624) - [ CFU: 12 ]
<ul> <li>Course Registration</li> </ul>	C CRPORATE GOVERNANCE AND MANAGEMENT 2 (EPP4064632) - [ CFU: 12 ]
<ul> <li>Diploma attainment</li> </ul>	E GLISH LANGUAGE (SP02044655) - [ CFU: 3 ]
	□ EL SELSE LAROUNE (\$P22044655) - [ CF0: 5 ] □ FLANCIAL ACCOUNTING (EPP4063684) - [ CFU: 10 ]
→ Tirocini e stage	
HomePage Stage	CROECONOMICS (EPP4064527) - [ CFU: 10 ]
Aziende	Reconomics (EPP4063688) - [ CFU: 10 ]
Opportunità Le mie opportunità	PR NCIPLES OF FINANCE AND CORPORATE FINANCE (EPP4064626) - [ CFU: 6 ]
Le mie candidature	P VATE LAW (EPP4063685) - [ CFU: 8 ]
Le mie ricerche salvate	P BLIC ECONOMICS (EPP4064625) - [ CFU: 6 ]
Gestione tirocini	S ATISTICS (SP10107824) - [ CFU: 10 ]
Proposta di stage	Course options:HUMAN RIGHTS AND MULTI-LEVEL GOVERNANCE [EP1980]
Apply as an exchange student	
→ Iniziative	Course options:LAW AND JURISPRUDENCE [GI0270]
→ Study abroad	TAX LAW (GI07102079) - [ CFU: 9 ]
Mobility Exam Notices	Course options:Political Sciences, International Relations, Human Rights [SP1421]
	FRENCH LANGUAGE (SPL1000594) - [ CFU: 9 ]
Questionnaires	GERMAN LANGUAGE (SPL1000933) - [ CFU: 9 ]
General questionnaires	SPANISH LANGUAGE (SPL1000526) - [ CFU: 9 ]
Annual questionnaire	
Assessment questionnaires on the educational activities	CFU Min: 0 CFU Max: 0
➔ Elezioni Studentesche	Previous rule Skip forward Next rule
Sottoscrizione Liste	



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#### Check the list of course units entered:

If you have forgotten to select any course units, click on 'Previous rule'

#### ATTENTION!!!:

every time you click on '**Previous rule**', you will go back to the previous page and the choices you made earlier will be DELETED.

You will have to select ALL the course units AGAIN.

	_					
aziona Unica	Course units - Year of	course 4	Key:	Chosen Teaching a	ctivities	Compulsary teaching
ar's Office					1	
Registration	Course unit code	Description				
a attainment	SUP5074277	ARCHAEOLOGY OF PRE-ROMAN VENETO (Corso: SCIENZE ARCHEOLOGICHE [LE0616])				
i e stage	LE02044177	ARCHAEOMETRY AND GEO-RESOURCES FOR CULTURAL HERITAGE (Corso: SCIENZE ARCHEOLOGICHE [LE0616])				
age Stage e	LE05105857	CHEMICAL AND PHYSICAL METHODS OF ANALYSIS OF CULTURAL HERITAGE (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		2		
unità opportunità	LE09108130	HISTORY OF ARCHITECTURE (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		đ		
candidature	LE22108160	HISTORY OF CONTEMPORARY ART (Corso: DISCIPLINE DELLE ARTI, DELLA MUSICA E DELLO SPETTACOLO [LE0606])		œ		
ricerche salvate ne tirocini	LEN1036348	ITALIAN LANGUAGE LAB - L2 (Corso: LINGUE, LETTERATURE E MEDIAZIONE CULTURALE [SU2294])		œ.		
ta di stage	LEL1000507	MUSEUM STUDIES AND HISTORY OF COLLECTIONS (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		EZ		
r as an exchange nt tive r abroad ity Exam Notices		Previous rule Cancel study plan				
ionnaires al questionnaires I questionnaire iment questionnaires on ucational activities		Print study plan				



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#### Step 4 - Confirm your Study Plan

- Once you have completed your Study Plan, <u>you MUST CONFIRM IT</u>, by clicking on "Confirm study plan"
- If you click on '*Cancel study plan*', you will delete all course units selected. You will have to fill in the Study Plan again from the beginning
- If you click on '*Print Study Plan*', you can print your Study Plan.

-> Home			Kev:	Chosen Teaching	activiti	es Compulsary teaching activities
Certificaziona Unica	Course units - Year of	course 1				
Registrar's Office	C	Reserved and the second s			1	
Course Registration	Course unit code	Description				
Diploma attainment	SUP5074277	ARCHAEOLOGY OF PRE-ROMAN VENETO (Corso: SCIENZE ARCHEOLOGICHE [LE0616])				
Tirocini e stage	LE02044177	ARCHAEOMETRY AND GEO-RESOURCES FOR CULTURAL HERITAGE (Corso: SCIENZE ARCHEOLOGICHE [LE0616])				
HomePage Stage Aziende	LE05105857	CHEMICAL AND PHYSICAL METHODS OF ANALYSIS OF CULTURAL HERITAGE (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		œ		
Opportunità	LE09108130	HISTORY OF ARCHITECTURE (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		đ		
Le mie opportunità Le mie candidature	LE22108160	HISTORY OF CONTEMPORARY ART (Corso: DISCIPLINE DELLE ARTI, DELLA MUSICA E DELLO SPETTACOLO [LE0606])		ø		
Le mie ricerche salvate Gestione tirocini	LEN1036348	ITALIAN LANGUAGE LAB - L2 (Corso: LINGUE, LETTERATURE E MEDIAZIONE CULTURALE [SU2294])		ø		
Proposta di stage	LEL1000507	MUSEUM STUDIES AND HISTORY OF COLLECTIONS (Corso: STORIA E TUTELA DEI BENI ARTISTICI E MUSICALI [LE1855])		đ		
<ul> <li>Apply as an exchange student</li> </ul>						
➔ Iniziative		Previous rule				
Study abroad						
Mobility Exam Notices		Cancel study plan				
➔ Questionnaires		Print study plan				
General questionnaires		Print Study Pair				
Annual questionnaire						
Assessment questionnaires on the educational activities		Confirm study plan				



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• Click on **«FINAL CONFIRMATION»** to confirm the Study Plan.

Home	Servizi online Servizi online
Student	HOME - Piano Carriera Course units choice - Study plan of
<ul> <li>Reserved Area Logout Change Password</li> <li>Home</li> <li>Certificaziona Unica</li> </ul>	

• Express your opinion about Uniweb's accessibility (your answer will be anonymous)

Studente	
	Valutazione processo
0	Gentile studente/studentessa, ti chiediamo di esprimere in modo anonimo la tua soddisfazione in merito alla sequenza di operazioni che hai svolto e in merito all'usabilità di Uniweb (applicativo di supporto). Grazie per la collaborazione.
	Sei soddisfatto del processo corrente?
<ul> <li>Area riservata</li> <li>Logout</li> <li>Cambia Password</li> </ul>	1 - Per nulta     2     3     4     5     6 - Del tutto       Sei soddisfatto dell'applicativo a supporto?     6     6     1
➔ Didattica ♦ Contificaciona Unica	1 - Per nulla 2 3 4 5 6 - Del tutto
<ul> <li>Certificaziona Unica</li> <li>Diritto allo studio, certificazioni di disabilità/dislessia, corsi estivi</li> </ul>	Avanti



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• Your Study Plan is confirmed!

Student	Piano Carriera di:	- [MAT.
8	Your study plan has been recorded.	

#### Click on **HOME > Booklet**

to see the course units you have selected for your Study Plan.

Student									HOME	» Libretto
	Bookl	et of :								
2		e shows the academic activities in the student's booklet. In the case of activities not yet passed and attended, there is a lir your exam results, please select "Results notice board" from the menu on the left.	ık in the 'Exam Session' that provides access	to the lis	t of the	exam sessions.				
<ul> <li>Reserved Area</li> <li>Logout</li> <li>Change Password</li> </ul>	Year of Course	Academic Activities		Credits	Status	Attendance	Grade - Exam date	Rec.	Exams	Exam sessions
➔ Home	1	MEO2044914 - EATING DISORDERS	3	6	ø				<u>s</u>	
Messages Photo	n	ME02044920 - HEALTH AND FOOD EDUCATION, CATERING AND ORGANIZATION	3	9	0				<u>_</u>	
Master data	1	ME02043708 - HEALTH PROMOTION AND PREVENTION OF CHRONIC DEGENERATIVE DISEASES	5	7	ø				<u>s</u>	
Identity documents Dichiaraz. accettazione	1	PSP5070128 - PHILOSOPHY OF SCIENCE	5	6	0	2017/2018			<u> </u>	
Registrations Career Plan Select Plan Booklet Exam sessions Partial exams Booking notice board Exam results	EA/R = E AT/V = A EA/V = E = Acau	Attendance recognized intire activity recognized Attendance validated ntire activity validated demic activity not in your career plan cademic activity in your career plan							<u> </u>	



Evaluation test

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# International Office How to fill in the Study Plan – Uniweb

### Step 5 - How to modify your Study Plan

If you want to modify your Study Plan, access Uniweb (<u>https://uniweb.unipd.it/Home.do</u>)

Click on "Home" from the menu on the left, then click on "Study Plan". When you click on "**Modify Study Plan**", you will have to fill in a **NEW STUDY PLAN**.

You will have to **REPEAT** the procedure **from the beginning** and **add all course units again**, as **when you modify the Study Plan**, the previous one WILL BE DELETED.

	Study plan of:	- [MAT. ]								
2	(completed by the stu	complete your study plan when the procedure is open for your degree course. If you have just completed your study plan, please cli udent office), you do not need to submit it to the registrar office. If you are an exchange student or your study plan refers to a Sp utomatically acquire it.								
N	Status:	APPROVED								
	Type of study plan:	Standard study plan selected via web								
<ul> <li>Reserved Area</li> <li>Logout</li> </ul>	Last modification date:	14/11/2017								
Change Password	Year of offer:	2017								
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➔ Home	0.0000000000									
Messages			Key: Choser	Teaching activities Compulsary teaching activities						
Photo	Course units - Year of course 1									
Master data Identity documents Dichiaraz. accettazione Registrations Career Plan Select Plan Booklet Exam sessions Partial exams Booking notice board Exam results Certificates Course change Transfer application Admission test	Course unit code	Description	Status	CFU						
	MEO2044914	EATING DISORDERS (Corso: DIETISTICA (ABILITANTE ALLA PROFESSIONE SANITARIA DI DIETISTA) [ME1853])	Pianificata	6						
	MEO2044920	HEALTH AND FOOD EDUCATION, CATERING AND ORGANIZATION (Corso: DIETISTICA (ABILITANTE ALLA PROFESSIONE SANITARIA DI DIETISTA) [ME1853])	Pianificata	9						
	MEO2043708	HEALTH PROMOTION AND PREVENTION OF CHRONIC DEGENERATIVE DISEASES (Corso: ASSISTENZA SANITARIA (ABILITANTE ALLA PROFESSIONE SANITARIA DI ASSISTENTE SANITARIO) [ME1860])	Pianificata	7						
	PSP5070128	PHILOSOPHY OF SCIENCE (Corso: PSYCHOLOGICAL SCIENCE - SCIENZE PSICOLOGICHE [PS2192])	Frequentata	6						
		Modify study plan Print study plan								



International Office How to fill in the Study Plan – Uniweb

To request assistence or report any errors, write an email to <u>erasmus.incoming@unipd.it</u>

Or contact the *International Office at your School / Department* <u>https://www.unipd.it/en/desks-and-contacts</u>

Or come to the International Office - Mobility Unit main desk (Palazzo Bo, Via VIII Febbraio 1848, 2 - 35122 Padova) during receiving hours:

- Monday, Wednesday, Friday 10 am-1 pm;
- Tuesday 10 am-1pm and 3pm-4.30 pm;
- Thursday 10 am-3 pm